



## **SPANISH**



**SPO2009Y5**  
**SPOKEN PRESENTATION GUIDE**  
**NCEA LEVEL 2**

# SPANISH SPOKEN PRESENTATION GUIDE

## NCEA LEVEL 2

### **Expected time to complete work**

This work will take you about 10 hours to complete.

### **You will work towards the following standard:**

Achievement Standard 91150 (version 2) Spanish 2.2

**Give a spoken presentation in Spanish that communicates information, ideas and opinions**

Level 2, Internal assessment

4 credits

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# 1 INTRODUCTION

This achievement standard involves using Spanish to give a spoken presentation that communicates a personal response.

There is **one task** for you to complete in this guide. Prepare a spoken presentation of about **two minutes** in length.

The following instructions provide you with a way to structure your work to demonstrate what you have learned to allow you to achieve success in this standard.

## INSTRUCTIONS

- You may do the assessment at any time, but it is best to complete modules SPO2001–SPO2009 first and have a chat with your Te Kura teacher about whether you are ready or not.
- You should aim to complete the spoken presentation by the **end of September**.

### You must:

- **make a video recording** of your spoken presentation. Audio only recordings will not be accepted
- **have your supervisor with you when you record your video**. Your supervisor must introduce you on the video.

You will be awarded a **Not Achieved** if you do not have a supervisor.

## YOU WILL NEED:

- A quiet venue to make your recording.
- A good quality video recorder.
- A means to submit your final video file to the My Te Kura assessment dropbox. You can store your file in a Google Drive or another 'cloud' file storage system and upload the link to My Te Kura **SPO2009Y5 Spoken presentation assessment dropbox**. Submit your final submissions as video files in one of the following formats: .mp4, .wmv, .avi, .mov.

## 2 CONDITIONS

- All the work that you include in your spoken presentation **must be entirely your own work**. Extracts from external sources should not be included without acknowledging the sources. Any extracts from external sources will not be considered in the final achievement judgement.
- Your supervisor does not have to be present while you prepare and practise, however **your supervisor must be present during the actual video recording**. If you are attending a school this must be a supervisor from your school.
- **Your spoken presentation needs to be recorded on video** for assessment and moderation purposes. Record your spoken presentation digitally using the My Te Kura facility, cell phone or other mp4 format. You should be in full view of the camera at all times. You should position the camera to capture your full body to allow facial and body language to be observed. Filming must be continuous.
- You may have the text of the spoken presentation with you, or use notes such as cue cards to help you. However, **you must not read your spoken presentation** straight from your notes as it will then be ‘reading aloud’ rather than a presentation.
- When you record your presentation don’t forget to check that your recording is clear and audible.
- Your video recording, or link to your video, (and any notes used during the recording) must be uploaded to the **SPO2009Y5 Spoken presentation assessment dropbox**
- Plagiarism detection software may be used to check this is your own work.
- We strongly advise you to only use the Spanish you have learnt during this course, or Spanish you know to be correct, and to use any additional resources with caution. The course material provides sufficient language for you to gain Excellence in this standard.
- Spanish from the Spanish language samples in the assessment schedule may not be used unless it is significantly reworked.

### SUPERVISOR REQUIREMENTS

- A supervisor must be present at specified times for this assessment. You must provide the full name of the supervisor and their relationship to you (e.g. parent, teacher, teacher aide etc.) when you upload your assessment to the **SPO2009Y5 Spoken presentation assessment dropbox** or a link to your video.

#### Information for the Supervisor

- Your student will come to you to arrange a time when he/she is ready to record their spoken presentation. Your student should video their presentation.
- Your student is allowed cue cards, notes, or the text of their spoken presentation to refer to when they make their recording. But, **he/she must not read** entirely from their notes. It is a spoken presentation, not a reading aloud assessment.
- To assist with authenticity you need to introduce yourself at the beginning of the student’s recording. **Please say the following when the student starts his/her recording:** ‘This is (your name – first name and surname) supervisor of (student’s name – first name and surname)’.
- Thank you for your help.

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## Spoken Presentation Task

### OVERVIEW

The following spoken presentation task will help you provide evidence for Achievement Standard 91150.

Prepare a spoken presentation of about **two minutes** in length.

### SPO2009Y5 – Encourage people to visit your city or home town

Give a spoken presentation in Spanish to encourage people to visit your city or home town

You may include information such as the following but you can add anything you think is relevant:

- the name of your city or home town
- location of your city or home town
- how people can get to your city or home town
- your opinion on why people should visit your city or home town
- what they will see and do in your city or home town
- why they would/will enjoy visiting your city or home town
- that the people in your city or home town will welcome them with open arms.

You may also submit other speaking in Spanish that you have done. This must be in video format. Make sure you discuss this with your Te Kura Spanish teacher **before you start preparing your presentation** so you can make an informed choice as to whether this item provides the best evidence of your speaking skills.

## 4 TIPS FOR SUCCESSFUL SPEAKING

Key things you need to do to gain this standard:

- Submit one spoken presentation about two minutes in length. **Remember quality is more important than length.**
- Share personal information, ideas and opinions that are relevant to the task using a range of language

If you are aiming for merit or excellence, take careful note of what you need to do by looking at the standard and explanatory notes in the next section of this guide.

Other useful tips

*Planning and preparing:*

- Read the instructions, the topic, assessment schedule and any other details.
- Brainstorm your ideas.
- Think about how to capture the attention of the listener.
- Pay special attention to any formal or respectful language you should use.
- Present your information and ideas in a logical sequence.
- Communicate key information and ideas clearly.
- Develop your ideas by giving examples and explanations.
- Use a range of language and vocabulary.

*Practising:*

- Use cue cards or notes while you are trying to remember your sequence of ideas.
- Speak clearly and audibly – practise saying your presentation several times right through in a clear voice.
- Use accurate pronunciation and intonation.
- Avoid long pauses.
- Check before doing a final recording that what you say can be heard easily.

*Recording:*

- When you are confident, video record your prepared spoken presentation with your supervisor present.
- Avoid over-using notes or cue cards when recording as they may detract from the presentation. You will not achieve the standard if you read completely from your notes or cue cards.
- Position the camera to capture your full body to allow facial and body language to be observed. Filming must be continuous.
- Record your presentation digitally using the My Te Kura facility, cell phone or other mp4 format.

# 5 THE STANDARD AND EXPLANATORY NOTES

## ACHIEVEMENT STANDARD 91150 (VERSION 2) SPANISH 2.2

Give a spoken presentation in Spanish that communicates information, ideas and opinions

Level 2, Internal assessment

4 credits

### ACHIEVEMENT CRITERIA

Achievement	Achievement with Merit	Achievement with Excellence
Give a spoken presentation in Spanish that communicates information, ideas, and opinions.	Give a convincing spoken presentation in Spanish that communicates information, ideas, and opinions.	Give an effective spoken presentation in Spanish that communicates information, ideas, and opinions.

### EXPLANATORY NOTES

1. This achievement standard is derived from the Level 7 Communication, Language Knowledge, and Cultural Knowledge strands in the Learning Languages Learning Area of *The New Zealand Curriculum*, Learning Media, Ministry of Education, 2007; and is related to the material in the *Teaching and Learning Guide for Languages*, Ministry of Education, 2010 at <http://seniorsecondary.tki.org.nz>.
2. *Give a spoken presentation* involves communicating information, and expressing and justifying ideas and opinions in culturally appropriate spoken Spanish.

Communication is achieved overall, despite inconsistencies in relation to:

- language features
- pronunciation
- intonation
- gesture
- rhythm patterns
- delivery speed or audibility
- stress
- tones.

*Give a convincing spoken presentation* involves developing and connecting information, ideas, and opinions in Spanish that is generally credible. A range of language and language features are selected and used that are fit for purpose and audience. Communication is not significantly hindered by inconsistencies.

*Give an effective spoken presentation* involves developing and integrating information, ideas, and opinions in Spanish that is controlled. A range of language and language features that are fit for purpose and audience are capably selected and successfully used. Communication is not hindered by inconsistencies.

## THE STANDARD AND EXPLANATORY NOTES

3. *Communicating information, ideas and opinions* may include but is not limited to:
  - explaining and/or responding to images and/or cultural practices
  - telling a story and/or stories
  - reflecting on family and/or personal and/or everyday events
  - exploring hopes and dreams
  - describing reactions to experiences.
  
4. Conditions of Assessment related to this achievement standard can be found at <http://ncea.tki.org.nz/Resources-for-Internally-Assessed-Achievement-Standards>.
  
5. Presentation Clarifications  
[www.nzqa.govt.nz/ncea/subjects/languages/clarifications/2/presentation/](http://www.nzqa.govt.nz/ncea/subjects/languages/clarifications/2/presentation/)



## 6 ASSESSMENT SCHEDULE

Evidence/Judgement for Achievement	Evidence/Judgement for Achievement with Merit	Evidence/Judgement for Achievement with Excellence
<p>Information, ideas and opinions are provided.</p> <p>Explanation or establishment of the meaning or significance of the content in culturally appropriate Spanish is provided.</p> <p>Communication is achieved overall, despite inconsistencies.</p>	<p>Information, ideas and opinions are developed and are generally <b>credible</b> and <b>connected</b>.</p> <p>A <b>range</b> of language and language features are used which are fit for the purpose and audience.</p> <p>Communication <b>is not significantly hindered</b> by inconsistencies.</p>	<p>Information, ideas and opinions are developed and are <b>controlled</b> and <b>integrated</b>.</p> <p>A <b>selection</b> of language and language features <b>are successfully</b> used and fit for purpose and audience.</p> <p>Communication <b>is not hindered by</b> inconsistencies.</p>

### LANGUAGE EXAMPLES

You are not allowed to use these in your assessment unless they are significantly modified.

#### Achievement

Una visita a mi ciudad será una experiencia inolvidable.

#### Merit

Si visitan mi ciudad tendrán una experiencia inolvidable porque podrán disfrutar de muchas cosas.

#### Excellence

Si visitan mi ciudad tendrán una experiencia inolvidable porque podrán disfrutar de muchas cosas. Una cosa que les gustará, en particular, será el museo de historia.

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## SUBMITTING YOUR PORTFOLIO

Before you upload your spoken presentation to your teacher, check you have done the following:

- Check that your video recording is clear and audible.
- Name your file – **SPO2009Y5\_(your first name)\_(your surname)\_your ID**
- Upload your video file, or a link to the video file, to the **SPO2009Y5 Spoken presentation assessment dropbox**.

The date for final submission of the spoken presentation is the **end of September**.



